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24 July 1952

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For: Deputy Director of Training (General)

From: Chief, Plans and Policy Staff

Subject: Weekly Activities Report -- Period 17 - 24 July 1952

I Completed Projects

1. Project 52-41, T.L.O. File. In line with the statement of functions of S/PP, effective 1 July, included in the O/TR budget; S/PP "functions as the coordinating center of O/TR(G) in liaison with the operating Offices of the Agency", a file has been set up to contain information relating to T.L.O.'s.

II Projects in Process

1. Project 51-7, Administrative Training Program. Action on this project upheld pending completion of active military duty.
2. Project 52-2, CIA Participation in [REDACTED] Admin 25X1A12a
istrative action transferring [REDACTED] from O/RR to 25X1A9a
O/SO has been completed. A meeting with the Project
[REDACTED] will be held to discuss 25X1A12a
financial matters relating to the program.
3. Project 52-4, A Bill for Training Federal Civilian Officers and Employees. Awaiting draft of revised bill from Legislative Liaison Officer.
4. Project 52-8, National Security Presentations. Staff study on a proposed program of national security lectures is in process, for presentation to the D/TR. This program is similar to the CIA Presentations Program, but will affect junior officers of the Agency and will include speakers from outside.

5. [REDACTED]

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JOB NO. [REDACTED] FOX NO. [REDACTED] FLD NO. [REDACTED] DOC. NO. 22 NO CHANGE
IN CLASS/ DECLASS/ CLASS CHANGED TO: TS S C NET. INST. 22
NEXT REV DATE 10 REV DATE 30/10/60 REVIEWED 6/9/52 TYPE DOC. 62
NO. PCS 3 CREATION DATE [REDACTED] ORG COMP 11 OPI 11 ORG CLASS S
REV CLASS C REV COORD. AUTH: HR 70-3

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6. Project 52-18, Staff Study on Training for New Personnel. In conference with Head, Intelligence Training Division concerning the impact of the Report of the Career Service Committee upon the Basic Intelligence Course, essential agreement was reached on all points, ranging from content and methods to staff and facilities. Head, IT/D also concurred in the draft of a proposed CIA Regulation on Basic Intelligence Training.
7. Project 52-19, Proposed CIA Regulation [REDACTED] Draft of revision of CIA Regulations [REDACTED] in process, 25X1A
25X1A
in line with current policy of O/TR paying travel and per diem, instead of the operating offices, for personnel in training at non-CIA training facilities.
8. Project 52-22, Chinese Language Project. This project is in suspense until bibliographies and teaching aids used by various universities in teaching Chinese are received and evaluated by O/O. This project concerns the establishment of a course designed to provide reading competence in current Chinese newspapers and periodicals.
9. Project 52-30, Seminar on International Labor Relations. A statement of objectives and requirements for the proposed seminar has been received from the Chief, International Organization Division. A meeting has been scheduled with the IO project officer to discuss their requirements more fully. IS has advised us that it will take approximately 60 days to clear [REDACTED] who will be a consultant on the faculty and subject matter of the proposed program. However, permission will be given for O/TR representatives to discuss this project with him anytime on a one time basis if nothing classified higher than confidential is discussed.
10. Project 52-33, Space for O/TR Expansion. A joint memorandum to D/TR from Chief, S/PP and Chief, Supplies and Services Section, Support Staff prepared as reported in the last Weekly Activities Report was dropped in favor of a conference with DD/TR(S) on the possibilities of space adjustments that would involve shifts in both TR(S) and TR(G).
11. Project 52-34, Lip Readers. Awaiting review and comment on this project, proposed training in lip-reading Russian, from O/O to which it was referred by action of D/TR.
12. Project 52-35, TR(G) Bulletin. This manual of TR(G) training courses and programs is proceeding slowly. The entire job will take probably several months to complete.

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13. Project 52-36, Language Reference Materials. The draft of the proposed charter for a Permanent Interdepartmental Committee on Foreign Language Reference Materials has been coordinated with Sollenberger of State, and revised a bit in line with his comments. A meeting with [REDACTED], 25X1A Chief, Linguistic Research Division, AFSA and [REDACTED] 25X1A9a will be set up for next week, before referring the charter to [REDACTED] when he comes aboard. [REDACTED] will rep[REDACTED] 25X1A9a [REDACTED] on the existing Interdepartmental Committee on Languages and Area Study, of which the proposed committee may be a sub-committee.

III New Projects

1. Project 52-41, T.L.O. File. (See Completed Projects)

IV Projects in Suspense

1. Project 51-6, Survey of Non OTR Training Activities.
2. Project 51-9, A National Intelligence Course.
3. Project 51-10, Intermediate Intelligence Course
4. Project 51-21, Area and Language Specialists.
5. Project 52-34, Promotion Policy for TR(G).

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